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22 January 1974

MEMORANDUM FOR: Chief, Plans and Development Staff

SUBJECT : IC Staff Paper on Analytical Methodology

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As requested, I have reviewed the paper prepared by
I suggest the following changes (which are too
complicated to annotate):

- 1. In Paragraph B3 indicate that the IWA runs for three rather than four weeks.
- 2. Substitute for sub-Paragraphs B.3.a,b,c, the following:
 - a. Provide a basic understanding of CIA, its organization and functions, and a general grasp of the Agency's relationships with other parts of the U.S. Intelligence Community.
 - b. Introduce the fundamentals of intelligence and the relationship of the intelligence process to U.S. foreign policy.
 - c. Review important operational and analytical factors and problems of intelligence concern in key areas of the work, with major attention on the USSR and China and briefer consideration of and Europe and problem areas of Latin America, Asia and Africa.

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- 3. In Paragraph C.10.d substitute for the present paragraph the following:
 - "OTR conducts the "Midcareer Course" for 30 participants six times each year. The objectives of this five-week course are as follows:
 - a. To broaden participants' understanding of the Agency as a whole, the Directorates and components other than their own, and issues of current interest and concern to Agency members.

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- b. To increase their knowledge of other elements of the Intelligence Community.
- c. To provide insight into national and international trends and developments that bear on U.S. foreign policy or impinge on the U.S. foreign intelligence effort."
- 4. For C.10.e. substitute the following:

"The Senior Seminar, a nine-week course conducted twice a year, spends approximately one week on advanced analytical methodologies. This course is open to supergrade officers and selected GS-15's from throughout the Agency and is limited to 20 members per running. The analytical methodologies block of the Senior Seminar incorporates presentations by outstanding authorities from throughout the country plus selected examples of applications to intelligence analysis and management by officers who are engaged in these activities."

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Chief, Intelligence Institute